

## **Ramakrishna Mission Blind Boys' Academy, Narendrapur**

(A unit of Ramakrishna Mission Ashrama, Narendrapur, a Branch Centre of Ramakrishna Mission, Belur Math, Howrah, West Bengal-711202)

P.O. & P.S.-Narendrapur, S.D.-Baruipur, Dist.-South 24 Parganas

Kolkata-700103, Phone: (033)24287030, E-mail: [bbarkm@gmail.com](mailto:bbarkm@gmail.com), Web: [www.rkmbba.org](http://www.rkmbba.org)

Date:25.06.2026

### **PROSPECTUS** **For Teacher(Sitar)**

Ramakrishna Mission Blind Boys' Academy, Narendrapur (A unit of Ramakrishna Mission Ashrama, Narendrapur which is a Branch Centre of Ramakrishna Mission, Belur Math, Howrah, West Bengal-711202), P.O.-Narendrapur, Kolkata-700103, Phone No. (033)24287030, E-mail: [bbarkm@gmail.com](mailto:bbarkm@gmail.com), Website: [www.rkmbba.org](http://www.rkmbba.org) and a recognized Government Aided Special School is going to hold a Selection Test for the appointment to the post of Teacher (MALE) in subject **Sitar** against the vacancy advertised herewith in conformity with the following :

The Govt. Memo Nos.552-Edn(MEE) & 553-Edn(MEE), dated 20.04.1995, issued by the Department of Mass Education Extension, Govt. of West Bengal.

#### **1. Eligibility & Essential Qualifications Required:**

**Any Male citizen** of India may apply for the post. Each candidate shall require such relevant qualifications as mentioned in the Govt. Memo Nos.552-Edn(MEE) & 553-Edn(MEE).

**The qualification** prescribed in the Memo Nos.552-Edn. (MEE) & 553-Edn. (MEE), dated 20.04.1995 for the post of **Teacher (Sitar), R.P. No 12:Unreserved (PWBD)** will be strictly followed.

**Qualifications: Essential:** A) S.F./Madhyamik pass.

B) Degree/Diploma/Certificate in Music (Sitar) from recognized institution (university).

C) 5 years' experience in teaching Music (Sitar).

#### **2. Age:**

Maximum 44 years as on 01.01.2026. (i.e. not born before 01.01.1982) in terms of the Memo No.1707-F(P2), dated 16<sup>th</sup> May, 2026.

**Relaxation:** The upper age limit is relaxable for 5 years for S.C. & S.T. candidates as per Govt. norms and for the P.W.B.D. candidate, the upper age limit is relaxable as per the Govt. Order No.**F.No15012/1/2003-Estt.(D), dated 29.06.2015.**

#### **3. Method of Recruitment:**

The Recruitment shall be made on the basis of selection (direct recruitment) formalities.

#### **4. List of Vacancies:**

| Sl.No. | Vacancy Code No. | Name of the Post | Group | Academic Qualification   | Reservation Category |
|--------|------------------|------------------|-------|--|----------------------|
| 1.     | BBA/T(SIT)       | Teacher (SITAR)  | SITAR | A) S.F./Madhyamik pass.<br>B) Degree/Diploma/Certificate in Music (Sitar) from recognized institution (university).<br>C) 5 years' experience in teaching Music (Sitar). | Unreserved (PWBD)    |

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### **5. Salary Structure as per State Govt. rules:**

The Teacher appointed against this vacancy will be entitled to enjoy all the facilities which are due to teaching staff of a Govt. Aided Special School of Mass Education Extension Department, Govt. of West Bengal.

### **6. Application Procedure:**

(a) The Application procedure is through Offline. The candidate can download the Application Form through the website:-www.rkmbba.org from **25.06.2026**. Candidates will have to send their filled-up application through registered post/courier service or by hand within **15.07.2026**.

Before filling up the application form, please read this prospectus for proper post/vacancy (See Sl.No.4).

**NOTE: Recruitment to the posts is purely provisional subject to verification of the candidate's eligibility at various stages.**

### **(b) Issue of Admit Card/Call Letter:**

The list of Eligible candidates will be called for Interview & Viva-Voce etc.

### **7. Fees for Examination:**

Rs.400/-(Rupees Four hundred) only for other than General Candidates (not refundable under any circumstances) to be paid during submission of the Application Form.

### **8. Allotment of Marks (Total 50 Marks):**

#### **(a) Academic including Professional qualifications: 25 Marks**

Marks will be given for Academic including Professional Qualification (**Total: 25 marks**) as follows:

- (i) S.F./Madhyamik pass:**10 Marks**
- (ii) Degree/Diploma/Certificate in Music (Sitar) from recognized institution (university):**10 Marks**
- (iii) 5 years' experience in teaching Music (Sitar):**05 Marks**

#### **(b) Personality Test:-25 Marks (Viva-voce: 10 Marks; Demonstration Class: 15 Marks)**

### **The following documents to be attached during the submission of application form:--**

- (a) Admit Card of Madhyamik Examination or equivalent standard for age proof.
- (b) All relevant educational qualifications, mark sheets and certificates.
- (c) Identity proof [Aadhar Card only].
- (d) Caste Certificate issued by the competent authority, if applicable.
- (e) Passport size coloured photograph.
- (f) Signature.

### **9. Method of Selection:**

**Step I:** After receiving the applications, a list of eligible and rejected candidates will be given on our website and in Academy Notice Board.

**Step II:** The Personality Test will be for 25 Marks which includes Viva-voce and Demonstration Class.

**Step III:** A cumulative merit list based on marks obtained in the academic including professional qualification and the marks obtained in the Personality Test (**Academic including Professional Qualification-25+ Demonstration Class-15+VIVA-VOCE-10**) will be published along with the marks and rankings on the website and Academy Notice Board.

**10.** Any applicant who is serving any Govt. post and wants to apply for the post of Teacher (Sitar) for our academy must submit the **No Objection Certificate (NOC)** issued by concerned authority. However, the candidates who are serving in school should produce **No Objection Certificate (NOC)** from the Secretary of the School.

**11. Panel:**

The final Panel shall be prepared on merit basis according to the total marks obtained by the candidates in the academic including professional qualification and the marks obtained in the Personality Test (**Academic including Professional Qualification-25+ Demonstration Class-15+VIVA-VOCE-10**).

**Note:** In case, grand total marks obtained by two or more candidates becomes equal, the preference will be given to the candidate who have scored more marks in academic qualifications first subsequently on practical demonstration.

**12. Appointment:**

After receiving the approval of the final panel from the Managing Committee, the panel has to be submitted to the Directorate of Mass Education Extension, Govt. of West Bengal through District Mass Education Extension Officer, South 24-Parganas for getting necessary approval. Then the appointment letter to the 1<sup>st</sup> rank holder candidate in the Panel can only be issued after getting required approval order from Directorate of Mass Education Extension, Govt. of West Bengal.

**13. General Information:**

**(A) Disqualification of the candidates:**

- (i) No person shall be eligible for selection for appointment to the post of Teacher (Sitar) unless he is a citizen of India.
- (ii) If any commission(s)/omission(s) on the part of any applicant is/are detected at any stage of the entire selection process, the candidate is liable to be rejected.
- (iii) Signature of the applicant in capital letters.
- (iv) Under age or over age with respect to caste category.
- (v) Applicant does not have proper educational qualification.
- (vi) Date of birth missing or age proof certificate not submitted.
- (vii) Candidate applied for more than one post or duplicate candidate.
- (viii) Caste Certificate of other state, caste certificate not from competent authority.
- (ix) Cast Certificate not submitted, if applied for particular caste category.

**(B) Other Information:**

- (i) Before submitting the Application Form, the candidate should satisfy himself that he fulfils all the eligibility criteria as laid down in the advertisement to avoid rejection to the Application Form.
- (ii) No mark sheet shall be issued to the candidates.
- (iii) Application Money shall not be refunded under any circumstances.
- (iv) After receiving the Admit Card/Call Letter, the candidate should check it very carefully and bring discrepancy/discrepancies, if any, to the notice of the school authorities. The candidate must bring the Admit Card to the Personality Test and also for subsequent stages.
- (v) No T.A./D.A. will be paid to the candidate for appearing in the Personality Test.

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