

Ramakrishna Mission Blind Boys' Academy, Narendrapur

(An unit of Ramakrishna Mission Ashrama, Narendrapur, a Branch Centre of Ramakrishna Mission, Belur Math, Howrah, West Bengal-711202)

P.O. & P.S.-Narendrapur, S.D.-Baruipur, Dist.-South 24 Parganas

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Date:10.03.2025

PROSPECTUS **(For Teachers)**

Ramakrishna Mission Blind Boys' Academy, Narendrapur (A unit of Ramakrishna Mission Ashrama, Narendrapur which is a Branch Centre of Ramakrishna Mission, Belur Math, Howrah, West Bengal-711202), P.O.-Narendrapur, Kolkata-700103, Phone No. (033)24287030, E-mail: bbarkm@gmail.com, Website: www.rkmbba.org, a recognized Government Aided School is going to hold a Selection Test for the appointment to the post of Teacher (MALE) in subject **Bengali** against the vacancy advertised herewith in conformity with the following :

1. Eligibility & Essential Qualifications Required:

Any Male (ST) Citizen of India may apply for the post. Each candidate shall require such relevant qualifications as mentioned in the following.

Qualifications: Essential: A) Graduate Degree (**Bengali must be one of the subjects**) from any University. (**Desirable:** Honours Graduate Degree in Bengali from any University.)
B) Any of the following:
(i) Certificate in teaching the blind from a recognized institution.
(ii) Diploma in teaching the blind from National Institute of Visually Handicapped.

2. Age:

Maximum 39 years as on 01.01.2024. (i.e. not born before 01.01.1985).

For S.T. candidates age is relaxable for 5 years and for S.T.(P.H.) candidate age is relaxable as per the Govt. Order No.**F.No15012/1/2003-Estt.(D), dated 29.06.2015.**

3. Method of Recruitment:

The Recruitment shall be made on the basis of selection (direct recruitment) formalities.

4. List of Vacancy:

Sl.No.	Vacancy Code No.	Name of the Post	Academic Qualification	Reservation Category
1.	BBA/B	Teacher (Bengali)	<u>Essential:</u> A) Graduate Degree (Bengali must be one of the subjects) from any University. (<u>Desirable:</u> Honours Graduate Degree in Bengali from any University.) (B) Any of the following: (i) Certificate in teaching the blind from a recognized institution. (ii) Diploma in teaching the blind from National Institute of Visually Handicapped	S.T.

5. Salary Structure as per State Govt. rules:

The Teacher appointed against this vacancy will be entitled to enjoy all the facilities which are due to teaching staff of a Govt. Aided School of Mass Education Extension Department, Govt. of West Bengal.

6. Medium of Instruction in the Institution applied for:

A candidate willing to be selected as a Teacher (Bengali) in the Blind Boys' Academy must have Bengali as first or second or third language at any of the Secondary or Higher Secondary level.

7. Application Procedures:

(a) The candidate can download the Application Form from the **Website:-www.rkmbba.org** from 10 p.m. on Monday, 10.03.2025. Candidates will have to send their filled-up application through registered post/speed post/courier service or by hand by 10 p.m. on Monday, 31.03.2025.

Before filling up the application form, please read this prospectus for proper post/vacancy (see Sl.No.4)

NOTE: Recruitment to the posts is purely provisional subject to verification of the candidate's eligibility at various stages.

(b) Issue of Admit Card/Call Letter:

The list of Eligible candidates will be uploaded to our website on Thursday, 03.04.2025 after 10 p.m. These candidates will be called for Written Test to short-list them for the final viva-voce etc.

Eligible candidates can download the Admit Card from our **Website:-www.rkmbba.org** from 10 p.m. on Thursday, 03.04.2025 to 10 p.m. on Monday, 07.04.2025.

8. Fees for Examination:

Rs.400/-(Rupees Four hundred) only for the ST candidates (not refundable under any circumstances) to be paid offline by cash.

9. Question Paper:

The medium of question paper will be in Bengali only. Thus, candidates are allowed to give their answers in Bengali only. There will be both objective and subjective questions. There will be no negative marking.

Question Paper for the written examination will contain three parts, namely-

Part-I: Containing questions related to the subject for which candidates have applied.

Part-II: Containing questions related to the candidate's aptitude in imparting Special Education (V.I.) & Inclusive Education.

Part-III: Containing questions related to the candidate's aptitude in imparting Value-based Education and also on the Ideals of the Ramakrishna Mission.

Note: For detailed syllabus, please visit our **Website: www.rkmbba.org**.

10. Allotment of Marks (Total 100 Marks):

(a) **Written Examination:** 40 Marks (Part I: 19 Marks, Part II: 13 Marks and Part III: 8 Marks)

(b) **Academic including Professional qualifications:** 40 Marks

(c) **Personality Test:** -20 Marks (Viva-voce: 10 Marks; Demonstration Class: 10 Marks)

(d) Question Pattern:

The question pattern for **Part-I**, **Part-II** and **Part-III** shall be as follows:

Part-I (19 marks): 5 X 2 (MCQ) + 2 X 2(SAQ) + 1 X 5 (MAQ)

Part-II (13 marks): 3 X 2 (MCQ) + 1 X 2(SAQ) + 1 X 5 (MAQ)

Part-III (8 marks): 2 X 2 (MCQ) + 2 X 2(SAQ)

(e) Marks will be given for Academic Qualification (Total: 40 marks) as follows:

i) **Madhyamik or Secondary Examination: 10,**

ii) **Higher Secondary Examination: 10,**

iii) **Graduation (Hons.)/Ordinary Graduate: 10,**

(If anyone holds Hons. graduate degree, then his marks will be calculated based on the marks secured in Hons. Subject or Hons. and Pass subjects clubbed together and based on the principle of "whichever is higher.")

If anyone holds a general graduate degree, he must have a subject Bengali as one of the combination subjects (compulsory Bengali language will not be considered here as a combination subject). In such case aggregate marks will be calculated on the basis of the marks secured in all the pass/general subjects. In both cases, compulsory language subjects or environmental studies will not be taken into account to calculate aggregate percentage.)

iv) **Training: 10.**

As per the following norms:-

1	60% and above	10 marks
2	50% to less than 59.99%	08 marks
3	40% to less than 49.99%	06 marks
	Less than 40%	04 marks

11. The schedule of Written Test:

The Written Test shall be held on a single day for all the eligible candidates and will be for 90 minutes.

Date of Written Examination: To be mentioned in the Admit Card.

12. The following documents to be attached during the submission of application form:-

- Admit Card of Madhyamik Examination or equivalent standard for age proof.
- All relevant educational qualifications, mark sheets and certificates.
- Identity proof [Aadhar Card only].
- Caste Certificate issued by the competent authority, if applicable.
- Passport size coloured photograph.
- Signature.

13. Method of Selection:

Step I: After receiving the applications, a list of eligible and rejected candidates will be given on our website and in the Academy Notice Board.

Step II: A shortlist of the candidates will be prepared based on the marks secured in the written examination, plus the marks awarded against his academic and professional qualifications. These shortlisted candidates will be called for the Personality Test through a letter sent by 'Speed Post.'

Step III: The Personality Test will be for 20 Marks which includes Viva-voce and Demonstration Class.

Step IV: A cumulative merit list based on marks obtained in the written examination, academic including professional qualification and the marks obtained in the Personality Test (**Academic including Professional Qualification-40+Written Test-40+Demonstration Class-10+VIVA-VOCE-10**) will be published along with the marks and rankings on the website and Academy Notice Board.

14. Any applicant who is serving any Govt. post and wants to apply for the post of Teachers for our academy must submit the No Objection Certificate (NOC) issued by concerned authority. However, the candidates who are serving in school should produce No Objection Certificate (NOC) from the Secretary of the School.

15. Panel:

The final Panel shall be prepared on merit basis according to the total marks obtained by the candidates in the Written Test, Academic including Professional Qualifications and the marks obtained in the Personality Test (**Academic including Professional Qualification-40+Written Test-40+Demonstration Class-10+VIVA-VOCE-10**).

Note: In case, grand total marks obtained by two or more candidates becomes equal, the preference will be given to the candidate who have scored more marks in written examination first, subsequently on academic qualifications.

16. Appointment:

After receiving the approval of the final panel from the Managing Committee, the panel has to be submitted to the Directorate of Mass Education Extension, Govt. of West Bengal through District Mass Education Extension Officer, South 24-Parganas for getting necessary approval. Then the appointment letter to the 1st rank holder candidate in the Panel can only be issued after getting required approval order from Directorate of Mass Education Extension, Govt. of West Bengal.

17. General Informations:

(A) Disqualification of the candidates:

- (i) No person shall be eligible for selection for appointment to the post of Teachers unless he is a citizen of India.
- (ii) If any commission(s)/omission(s) on the part of any applicant is/are detected at any stage of the entire selection process, the candidate is liable to be rejected.
- (iii) Signature of the applicant in capital letters.
- (iv) Under age or over age with respect to caste category.
- (v) Applicant does not have proper educational qualification.
- (vi) Date of birth missing or age proof certificate not submitted.
- (vii) Caste Certificate of other state, caste certificate not from competent authority.
- (viii) Cast Certificate not submitted, if applied for particular caste category.
- (ix) Each Combination subject having less than 300 marks.
- (x) Degree not recognized or approved by the UGC.
- (xi) Subject studied not at the Graduation Level.
- (xii) B.Ed.(Spl.) degree from an institution not recognized by NCTE/RCI.
- (xiii) Subject not studied at the Graduation Level with requisite marks, as applied for pass vacancy.

(B) Other Informations:

(i) Before submitting the Application Form, the candidate should satisfy himself that he fulfils all the eligibility criteria as laid down in the advertisement to avoid rejection to the Application Form.

(ii) No mark sheet shall be issued to the candidates.

(iii) Application Money shall not be refunded under any circumstances.

(iv) After receiving the Admit Card, the candidate should check it very carefully and bring discrepancy/discrepancies, if any, to the notice of the school authorities. The candidate must bring the Admit Card to the Examination Hall to secure Admission for the Written Examination and also for subsequent stages.

(v) If a candidate writes his name or put any special marks at any place in the Examination Booklet, which may disclose in any way the identity of the candidate, he shall render himself liable to be disqualified.

(vi) Candidate must abide by the instructions as may be specified on the cover page of the Examination Booklet or any other instructions as may be printed in the Admit Card or may be given by the Officer-in-Charge of the Centre.

(vii) No T.A./D.A. will be paid to the candidate for appearing at the Examination Centre.

(viii) Use of Calculator/Mobile Phone/Log Tables or any other electronic gadgets (other than any instruction provided in the Examination Booklet) is strictly prohibited.

(ix) A candidate found canvassing in any form and/or guilty of indiscipline in the Examination Hall or using unfair means of any nature or noting down the question, except on Answer Sheet shall be liable to be disqualified from this Examination and future Tests also.
