

Ramakrishna Mission Blind Boys' Academy, Narendrapur, Kolkata: 700 103

(A Branch Centre of Ramakrishna Mission, Belur Math, Howrah, West Bengal- 711 202)

Tel: 033 2427 2201 /02/03 ; e-mail: bbarkm@gmail.com / nrkmbp@gmail.com

Ref. No. : E-Tender/RBP/001/2022-23 Date: 23/02/2023

SECTION-I

Office of Issue	REGIONAL BRAILLE PRESS RAMAKRISHNA MISSION BLIND BOYS' ACADEMY NARENDRAPUR, KOLKATA - 700103 (WEST BENGAL)India Tender Number E-Tender/RBP /001/2022-23 Date:23/02/2023	
Tender	Tender for the supply of Braille Maplitho Paper in Reel, 140 GSM	
Tender forms available at Website	www.rkmbba.org , https://wbtenders.gov.in	
Date and Time of Issue/Publishing	13.03.2023	14:30
Document download /sale start date and time	13.03.2023	14:30
Bid submission start date and time	13.03.2023	14:30
Bid submission last date and time	22.03.2023	14:30
Date and time of opening of technical bid	23.03.2023	15:00
Place of opening of technical bid	REGIONAL BRAILLE PRESS RAMAKRISHNA MISSION BLIND BOYS' ACADEMY NARENDRAPUR, KOLKATA - 700103 (WEST BENGAL)India	
Date of opening of financial bid	Will be intimated later	

On behalf of the Secretary, **Regional Braille Press Ramakrishna Mission Blind Boys' Academy Narendrapur, Kolkata – 700103, (West Bengal)India** on-line tender through e-procurement portal invited in twin bid system i.e. techno commercial bid & price bid from Original Manufacturers (OEM) or authorized distributors/authorized dealers & general vendors for the supply of Braille paper i.e. Maplitho Paper in Reel for the printing of Braille books. The description of the item is as follows:

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Sl. No.	Description & nature of supplies	Approx. Qty. required for Regional Braille Press Narendrapur	FOR Place	Estimated Cost
1	Maplitho Paper in Reel,140 GSM, Size: 30.5 cm exact reel, Glossy & Dust Free	7.8Tons	For Narendrapur Ramakrishna Mission Regional Braille Press (BBA)	Rs. 9,50,000/- (Including transport, freight, Insurance & GST)

The quantity may increase or decrease as per requirement. **The offer shall remain valid for 365 days from the date of opening of the financial bid.**

Bidders shall have to deposit EMD of Rs. 20,000/- (Rupees Twenty Thousand only) as indicated above in through NEFT in favour of the Secretary, Ramakrishna Mission Blind Boys' Academy, Narendrapur payable at Kolkata (W.B.) along with the technical bid. Bank account for deposit EMD money are given below:

Name of S/B Account: **Ramakrishna Mission Blind Boys' Academy, Narendrapur**

Name of Bank & Branch : State Bank of India, Narendrapur Branch

S/B A/c No. - **33673846464**

IFSC Code - SBIN0012341

MICR CODE -700002366

Secretary, Ramakrishna Mission Blind Boys' Academy, Narendrapur, Kolkata - 700 103 **(West Bengal) India** reserves the right to cancel the tender process due to unavoidable circumstances without assigning any reason and no claim in this respect will be entertained.

Secretary
Ramakrishna Mission Blind Boys' Academy, Narendrapur

SECTION-II

INSTRUCTIONS TO BIDDERS

C. INTRODUCTION

1. DEFINITIONS:

- (a) "The Purchaser" means the Secretary, Ramakrishna Mission Blind Boys' Academy, Narendrapur.
- (b) "The Bidder" means the individual/ firm / company who participates in this tender and submits its bid.
- (c) "The Supplier" means the individual or firm supplying the goods.
- (d) "The Purchase Order" means the order placed by the Purchaser on the Supplier signed by the Purchaser including attachments and appendices there total documents in corporate by reference therein. The purchase order shall be deemed as "Contract" appearing in the document.
- (e) "Validation" is the process through which the equipment/ System is tested to ascertain its performance against set technical standards as per Tender Specifications.

2. ELIGIBLE BIDDERS:

This invitation for bids is open to Original Manufacturers (OEM)/ Authorized Dealers/ Authorized distributor send general suppliers of the tender equipment as given in SECTION-I.

- (a) The Bidder must have a Permanent Account Number(PAN). A copy of PAN is to be submitted.
- (b) The Bidder must have a currently valid GSTR registration Certificate. A copy of GST Registration Certificate is to be submitted. GST return for latest period should be submitted.
- (c) Tax Audit Report along with audited Balance Sheet & Profit & Loss A/c for the last three years should be submitted.
- (d) The Bidder must have Professional Tax (PT), deposit receipt challan, if applicable.
- (e) The bidder should have supplied the same material to any other Institution (Govt/Public/Private) of a single order value of Rs 5,00,000/- or more during last three financial years. Copies of purchase orders should be submitted.**
- (f) The bidder should have achieved annual turnover of Rs 20,00,000/- in any year during last three financial years.**

3. Special terms and conditions:

- f) No advance payment shall be made at any circumstances. The Tender Inviting Authority may make advance payment under special circumstances to the successful bidders.
- g) Payment will be made after satisfactory delivery.
- h) The Tender Inviting Authority is at liberty to issue purchase order for a quantity less than the quantity for which bids are invited.
- i) The delivery of paper shall be completed within 30 (Thirty) days from the date of issue of purchase order.
- j) Successful tenderer shall be required to deposit Security Money at the rate of **3% (three percent)** of the contract value. However earnest money of the successful tenderer will be converted /adjusted with the Security Money and the balance Security Money to be deducted from the bill/Final bill. The Security Money will not carry any interest. Security money will be refunded after Six months of satisfactory delivery of said paper.

4. COST OF BIDDING:

The bidder shall bear all costs associated with the preparation and submission of the bid. The Purchaser, will in no case, be responsible or liable for the costs, regard less of the out come of the bidding process.

5. INSTRUCTIONS FOR BID SUBMISSION:

Bidder shall submit their Bids through electronic mode to the Secretary, Ramakrishna Mission Blind Boys' Academy, Narendrapur, Kolkata: 700 103.

Secretary
Ramakrishna Mission Blind Boys' Academy, Narendrapur